

COLLEGE OF ARTS AND SCIENCES  
UP LOS BAÑOS

**APPLICATION FOR WAIVER OF PREREQUISITE**

Name: \_\_\_\_\_  
Degree Program: \_\_\_\_\_

Student Number: \_\_\_\_\_  
Date of Application: \_\_\_\_\_

(Follow the numeric sequence)

<b>I. Subject to be enrolled</b>		
<i>Course Number</i>	<i>Course Title</i>	<i>Semester &amp; AY to be enrolled</i>

Reason for applying for the waiver: \_\_\_\_\_

<b>II. Certification of the College Secretary</b>	
This is to certify that the student is expected to graduate by: <input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> Midyear of Academic Year _____.	
Moreover, the student has taken the prerequisite course(s) _____ time(s) and has applied for waiver _____ time(s).	
Signature of the College Secretary: _____	Date: _____

If the student has taken the prerequisite course, please ask the faculty-in-charge (FIC) to accomplish III.

<b>III. Certification of the Instructor of the Prerequisite Course</b>					
Prerequisite Course(s)	Sem and Year Last Taken	Final Grade*	Fully Attended? (Yes/No)	Name of the FIC	
				Printed Name	Signature

\*If INC, please indicate the nature of completion.

<b>IV. Certification of the Vice-Chancellor for Student Affairs</b>	
This is to certify that I <input type="checkbox"/> agree <input type="checkbox"/> disagree with the following statement. <b>The student's failure to pass or earn credit in the prerequisite course was not due to disciplinary action imposed upon the student.</b>	
_____ Signature of the Vice-Chancellor for Student Affairs	

<b>V. Evaluation of the Application</b>	
Evaluation of Unit's Committee	
Recommending <input type="checkbox"/> Approval <input type="checkbox"/> Disapproval	Printed Name and Signature:
Evaluation of Director/Chair:	
Recommending <input type="checkbox"/> Approval <input type="checkbox"/> Disapproval	Printed Name and Signature:
College Secretary's Action (For the Dean):	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	Printed Name and Signature: